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UWIN MEETING
MINUTES

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February 6, 2004, 10:00 a.m.
SOB B110

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Conducting:	Camille Anthony
	Welcome

Attending:

Board Members:	Lt. Col. Bart Berry, National Guard
	Carlos Braceras, Deputy Director, Transportation
	Sherm Hoskins, Deputy Director, Natural Resources
	Renee Matsuura, Admin. Services, Agricultural & Food
	Ed McConkie, Executive Director, Criminal & Juvenile Justice
	Dick Melton, Deputy Director, Health
	Chris Mitchell, Deputy Director, Corrections
	Mike Petersen, Executive Director, Utah Education Network
	Steve Proctor, Director, Utah Communications Agency Network
	Nannette Rolfe, Director Division of Emergency Services, Public Safety
	Val Shupe, President, Utah Chiefs of Policy Association
	Lloyd Johnson, Admin. Services, National Resources

Staff and Visitors:	Ed Alter, Treasurer, Treasury and Investments
	Phil Bates, Public Safety
	Doug Chandler, ITS
	Ken Cowley, CIO, SLC
	Russ Fairless, ITS
	Hunter Finch, Analyst, Governor's office – Finance Committee
	Dave Fletcher, Interim Director ITS
	Frank Garrett, Health
	Dennis Hansen, Utah Education Network – Finance Committee
	Jennifer Hemenway, Criminal & Juvenile Justice
	Jake Hunt, UCAN
	Nancy Gibbs, Executive Director, Utah Rural Telecomm
	Jennifer Hemenway, Governor's Council for CCJJ Commission
	Charles Illsley, Grant Writer
	Dave Lamb, DAS, Administration – Finance Committee
	David Lee, ITS
	Nancy McConnell, Product Manager, ITS
	Dennis Sampson, Development Officer, Utah Education Network
	David Sanderson, Financial Manager, VECC
	Chris Sernick, Agriculture & Foods
	Brian Spencer, Manager, Admin. & Finance – Finance Committee
	Kim Thorne, Director, DAS Finance
	Jeannie Watanabe, CIO Office
	Steven Whittaker, Systems Tech Consultant, Salt Lake City LMS

AGENDA

2. **OmniLink Update and Discussion – Phil Bates and Steve Proctor**
   Phase 1: Update to same level of UCAN
   Phase 2: Buy equipment to hook them into the system.

- Equipment ordered last week. All the equipment delivered by July.
- Funds: Original $800,000; following communications equipment $234,000 out of WMD (Weapons of Mass Destruction) grant out of Health, OmniLink system itself 2.7 million to come up with coming out of Homeland Security. Vast majority coming out of 03 money and anticipated that the final million will come out of 04.
- Arrival of system in May, and installation the first part of June. Target to have operational to use for the June 15 WMD exercise in Millard. They are not connected in the system; working with sheriff to identify what they have and what it would take for them to be connected and functional. June 15 test and July 1 deadline requested by Governor Walker will be met.
- In the fall working with existing UCAN customers to get them up on OmniLink on March 5, 2005.

Presentation by Steve Proctor
- 48-port system which doubles the size; ability to add 2 additional zones and expand to 4
- 120 dynamic talk paths between the 2 zones based on a data network
- State dispatch connections to 150 systems
- 800 stand-alone repeaters with connectivity to regional dispatch centers through console
- Contract includes the price of implementation
- 8 channel simulcast network after it is done
- Provides an additional audio switch
- Extending software life (4.1 version)
- Connection to National Guard system
- Cost for user radios pending

Funding:

Existing dispatch facilities	ITS	$30,000
Station maintenance	ITS	$19,800
Site rent	ITS	$30,000
Installation (one time)		$223,205
T-1 costs		$234,000
National Guard		$182,300
UCAN equipment		$4,000,000
Total cost of implementing and maintaining (est.)		$795,896

Statewide interoperability system provides opportunity for communication with everyone
Cost distribution issues to resolve.

- Training and funding (State assets as well) ongoing and critical in using the system, especially in times of stress.
  - o Train-the-trainer program.
  - o 400 classrooms available in schools, including colleges and universities
  - o Federal participation.
- Education and public information yet to be determined.

3. <u>**Vendor Participation Discussion by Camille Anthony**</u>
   Invite vendors attend meetings and participate; however, vendors can't drive this process. They are valuable partner and will be more involved eventually. Steve P noted that vendors have attended their meetings and are excused if a vote is required on an issue or policy.

4. <u>**700 MHz Data RFP Results – David Lee and Phil Bates**</u>
   - Evaluation completed and a recommendation made to contract with IT Mobile Data
     o Offered to upgrade at no cost all radios from 450s to 700Mhz (frequency spectrum) in Public Safety vehicles.
     o Speeds will be 33K and possibly 100K now in development.
     o For networking, we will plug it into the local WAN connection, which we have in every city in the State
     o Difference between 700 MHz band and 800. Build a radio that will span those two bands; however, not here yet.
     o Prices $2,300 per car for the modem, and each base unit is $18,000 per site developed.
     o Individual agencies will need to look at their individual budgets and additional funding they will need.

   - CDP being turned off June 2004. Goal is no interruption in data service. Budgets in rural areas not there; traveling to southern Utah to determine what it will cost for a private solution. Wasatch front has built into their budget is a $50 per month per car. Find a capital source? Address very soon.

5. <u>**SAFECOM Conference Outcomes – Steve Proctor**</u>
   - Thursday, January 22, 2004, had 180 people attend. Seminars and discussions very productive
   - Panel discussions
   - Good press coverage. Spectrum issues are critical. Rep from FCC brought out some good points about where we are headed. Fires in Colorado taught us a lot about interoperability which is each person working together for resolutions.
   - Initiative by the Federal government in coordinating efforts to bring together forces and users locally, State and Federally to share infrastructure to better promote communication.
   - UT serves as a model. We are unique in this and using it with existing infrastructure. Couple of States (Illinois one) that have built this type of structure. No one has done anything that has meshed 150 and 800 that Steve aware of.

6. <u>**National Guard**</u>
   Compliments to the technology committee solidifying a proposal to the Guard which was a connectivity issue. Pleased with the significant advance made from our part.

7. <u>**Technology Steering Committee Update – Doug Chandler**</u>
   - Minutes of their last meeting can be accessed at their website UWIN@utah.gov. – attendance was three times what it had been
     o Working on an email address for each of the projects on formation of project teams.

- Presentation by Lt. Adamson with the Guard on how we connect with other Federal agencies. Federal representatives were present.
- RFP solution was the main topic of discussion
- Mr. Peterson mentioned SWIM team is an incident management organization connected to the national. Have not delved into communications yet.
- If vendor willing to give us a free upgrade after obtaining a 450 temporarily, we were willing to go with that.
- Steve Proctor complimented Doug on maximized efforts on their website and updates being posted expeditiously.

9. 802.11 Standards - Nancy McConnell
- Team is working on financial documents - order forms, site surveys, estimate forms, rate proposals – for internal support. Taking requests by forms for prerelease installation from State agencies. Access will be ready shortly. Send email if you have questions.
- Access at the Capitol for the public is available on the first floor by Room 129. Governor's office is populated for mostly Cabinet level users.
- Procedure for posting information must is to go through Capitol Preservation Board

8. Finance Steering Committee Update – Dave Lamb
- 22 members at this point.
- Reasonable fiscal issues – potential sources of funding – questions?
- Still need people that are resourceful, understand both State and local good government accounting, and are creative-minded.

Comment, Renee Watanabe: Some of the cost figures that were brought up today put that into the contract for priorities.
- RFP evaluated said David Lee 'application for systems.' Lagging because Public Safety notes one of the things that took the steam of out was that one of the vendors negotiated contract with AT&T; and if they upgraded their service, it was free.
- Seven responses to the RFP.
- Camille noted that we need to make sure with the money which goes through CCJJ that they make a well informed decision about what they're sending out dollars for – hopefully here. Keep it in perspective and doable.

Other Items:
- Natural Resources – what cost for conversion on the 150? Their technical people spending some time working with steering technology.

- AGENDA for next meeting – report on 700 Meg meeting in Logan March 5th which Steve Proctor noted

Next meeting: Friday, March 12   SOB Room B110   10:00 a.m.
Will notify if change in location of meeting place.